

BOARD OF SCHOOL TRUSTEES OF SCHOOL DISTRICT #61
(GREATER VICTORIA)

CLASSIFICATION

TRACTOR DRIVER

JOB SUMMARY

responsible to the appropriate supervisor through the assigned foreman.

operates tractor as directed

JOB CHARACTERISTICS

inspects assigned vehicle daily for tire pressure and condition, checks grease nipples, fuel, oil, and water levels and fills as necessary.

operates tractor and/or accessories as required

reports promptly to the appropriate foreman or supervisor, any mechanical failures or body damage to School Board vehicles, equipment and tools

cleans works areas, equipment and tools

performs duties in compliance with safety regulations

performs other assigned duties related to the above

JOB QUALIFICATIONS

must be physically able to perform all duties as noted in the Job Characteristics

JOB QUALIFICATIONS (cont'd)

must possess a valid B.C. driver's licence

must have previous experience in driving a tractor

maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.

October 20, 1982